

<b>Subject:</b>	Draft minutes Q3 2023
<b>Date:</b>	22 <sup>nd</sup> January 2024
<b>Author:</b>	Lois Sidney
<b>For:</b>	Agreement

1. **Apologies.** No apologies **Present:** Lois Sidney, (LS) David Lee, (DL) Jonathan Wells (JW) Kev Clift (KC)
2. **Minutes of last meeting:** Agreed as correct.
3. **Matters arising:** All actions from previous quarter have been completed. The new KPIs were signed off in the middle of Q3 and will be reflected in Q4's Executive Directors report.
4. **Chair's report:** JW covered older people's work with mental health and dementia. It was agreed that Rachel has been doing an excellent job at hearing from people and connecting with other services. The funding issues around the Keep Your Head role were discussed. LS has brought this up in contract and performance meetings and the funding has been followed up by Nic Greaves and Kathryn Goose. JW thanked LS for the work involved in obtaining the Good to Go good governance award
5. **Executive Director's report:** The following areas were discussed in more detail:
  - KC suggested that local PCSO's would have good local knowledge of people – particularly around domestic abuse, addiction or offending. LS thought they may be linked into Integrated neighbourhood Teams
  - There was a discussion around whether there are council funded day centres for older people. **Action:** LS to check with Rachel
  - LS explain the reason for the Homecare work being paused. This is due to internal council processes
  - JW observed that the Meaningful Engagement figure is missing off the data set. It is 49 this month with e year to date total of 155 against a KPI of 200
  - LS explained that the majority of the positive feedback we have received is about drug and alcohol support services and not mental health services
6. **Finance report:**

There is a slight underspend of around £13,000 which is typical for this time of year. There are several big invoices due in this last quarter and the board approved the re-purchase of BrightHR which is the outsourced human resources. The cost of which is around £3,000.

There was a conversation around payment of people with lived experience and what the ICS/ICB intends to do moving forward.

JW pointed out that the financial paper still says CCG. **Action:** LS to change to ICB

#### **7. Risk Register:**

There were two areas for review. Both were lowered from red to amber.

#### **8. Any Other Business:**

**9. AOB:** Szara Coote has resigned from the board with immediate effect. JW thanked her for her time on the board. LS explained that there is a day set aside for staff to 'get The SUN Network down on paper' as a lot of the work is carried individually by each member of staff and not located in a central place.

**10. Date of next meeting:** Mon 22<sup>nd</sup> April 2024 10 – 12 at the Maple centre in the Peters room.